

Black Creek Village Library Board of Trustees
507 S. Maple St
Black Creek, WI 54106
(920) 984-3094

Meeting Notes: Friday, February 1, 2019, 4:00 PM

Trustees: Jenni Court, Sandra Heiden, Stacy DeVoe, Susan Anschutz

Library Director: Eva Kozersk

Not Present: Carolin Grunwaldt

Reports

- Welcome and attendance
- Approval of minutes from the January Meeting Minutes
 - Stacy D. made a motion to approve the notes as presented
 - Jenni C. seconded the motion; motion carried
- Approval of bills and payroll
 - Sandy H. made a motion to approve the notes as presented
 - Jenni C. seconded the motion; motion carried
- Correspondence
 - Thank you from Krista for the Get Well gift
 - She will be returning to work on a limited basis in two weeks, with weight limit restriction
- Friends of the Black Creek Village Library Liaison report
 - Lori was not available to attend...working on Booked for Dinner...maybe Bird Box
 - Some friends will be attending Library Legislative Day in Madison this month
 - Brat fry will happen Friday & Saturday, earlier this summer

Old Business

- Library Director's Report (see below)

- Annual Library Report
 - Eva explained "winter hours" vs. "summer hours"
 - Sandy H. made a motion to approve the prepared annual report
 - Jenni C. seconded the motion; motion carried
- Review of the BCVL Severe Weather Policy
 - Sandy H. made a motion to update the wording to say "Seymour Community School District" instead of "Black Creek Elementary/Middle School"
 - Susan A. seconded the motion; motion carried.
- Review Chapter 4 of Trustee Essentials Effective Board Meetings and Trustee Participation

New Business

- Eva found some old by-laws that we should review next meeting
- Sandy H. made a motion to adjourn at 4:40 PM
- Stacy D. seconded the motion; motion carried

Next meetings:

- Wednesday, February 27, 2019, 6:00 PM. Finance Committee meets at 5:30 PM
- Tuesday, April 2, 2019, 6:00 PM. Finance Committee meets at 5:30 PM

January 2019 Director's Report

1. The Annual Report is finished, has been verified with OWLS and is now ready to send to the Department of Public Instruction. Two copies need to be signed by the board president and the director.
2. AAC met Friday, January 18th. We discussed a draft consortium resource sharing policy and bylaws with Winnefox. The new grouping between us, Nicolet Federated and Winnefox systems is called NOW.
3. I was chosen for the Integrated Library System (ILS) platform exploration committee. This will feature members from libraries in both OWLSnet and Winnefox systems, in preparation for a possible merger. The first meeting will be sometime within the next month and the target date to present a selection recommendation is by November 2019.
4. Krista will return with a modified schedule and duties on Monday February 11th. I would still like to schedule subs as she has weight restrictions and can also will not be able to work her entire shifts at first.
5. Abbey, the outreach coordinator from Reach Out & Read and I are re-scheduling a meeting with ThedaCare Black Creek-it was supposed to be Wednesday, January 30th but was cancelled due to weather.
6. Wild Wisconsin Winter Web Conference was last week-I attended sessions on race, marketing, and community organization. There are a few I couldn't make but will watch the recorded webinars at a later date.
7. Weeding for the year is completed-we weeded less than last year, because we are now on a consistent schedule.
8. Programming update:
 - a. Cricut Program
 - i. We had 11 participants. This was and simple and quick craft and I would like to do more in the future, with modifications to times.
 - b. Lawyer in the Library is cancelled for February due to Sweeny being on vacation.
 - c. We have a date for Homemade Cleaners and Care, Wednesday April 27th. It will be a combination learning and make & take event.
 - d. Flash Friday

i. Prior to Krista leaving, we had decided to sit down and play around with dates and times.

ii. Cartoons & Coloring and crafts seem to be the most popular, with game day and Legos not as much so.