

Black Creek Village Library Board of Trustees
507 S. Maple St
Black Creek, WI 54106
(920) 984-3094

Meeting Notes: Monday, July 2, 2019, 6:00 PM

Trustees: Sandra Heiden, Brandi Schomisch, Susan Anschutz, Jenni Court, Carolin Grundwaldt
Library Director: Eva Kozerski

Reports

- Welcome and attendance
- Approval of minutes from the June Meeting Minutes
 - Brandi S. made a motion to approve the notes as presented
 - Susan A. seconded the motion; motion carried
- Approval of bills and payroll for June
 - Sandy H. made a motion to approve the report as presented
 - Carolin G. seconded the motion; motion carried
- Correspondence
- Friends of the Black Creek Village Library Liaison report
 - Lori could not be here, so she asked Eva to share...
 - \$150 from Friends to buy Usbourne books and Usbourne matched the grant, so \$300 of books for summer reading prizes
 - Meetings are the third Thursday of every month
- Library Director's Report (see below)
 - Another busy month at the library...thanks Eva!

New Business

- Black Creek Village Library Cardholder Policy review

USING OTHER PEOPLE'S CARDS POLICY Black Creek Village Library Cardholder

Customers must use their own library card to check out materials.

EXCEPTIONS:

Parents: Parents or legal guardians may check out items on their children's cards without the children being present

Cardholders who have forgotten their cards: A customer who has a current library card but forgets to bring it may check out items once if he/she verifies his/her identity. The customer must present his/her library card the next time he/she checks out materials.

Patrons do have the option of declaring their card lost and paying for (to obtain) a replacement card.

Cardholders who send someone else to pick up items on hold: Cardholders may

send their library card with someone else for the purpose of checking out library materials that are on hold for the absent cardholder only.

- Jeni C. made a motion to update the policy with the above cited changes
- Sandy H. seconded the motion; motion carried
- Review Chapter 8 of the Trustee Essentials: Developing the Library Budget

Old Business

- Any other business
 - none
- All board business on the agenda was completed, so the meeting concluded at 6:20 PM

Next meetings:

- Tuesday, August 6, 2019, 6:00 PM. Finance Committee meets at 5:30 PM

June 2019 Director's Report

1. AAC will meet on Friday, July 12. It will be a lengthy meeting, since May's AAC was cancelled and that was already a hefty agenda. Some important topics will be:

- a. Print and PC Time Management
- b. New ILS and Winnefox merger

2. The Friends voted to provide the library with \$150.00 to purchase Usborne books. This will turn into \$300.00 due to a matching funds grant-Literacy for a Lifetime-through Usborne.

3. Collection Development (Continuing Education for EVA to keep license updated)

- a. Demystifying Genre
- b. Check it Out: New books for Ages 0-18

4. Summer Signups

- a. Children's category has 147 sign-ups to date
- b. Teen/Adult has 77

5. Budget update: The OWLS board will vote this month to approve or not approve the official 2020 county budget requests on behalf of the member libraries.

- a. As it is a reimbursement, the numbers used in the formula are from 2018.
- b. Bradley usually gives us a preliminary number in August, as it is not officially approved yet.

6. Personnel update

- a. Technical Processing
- b. Wednesdays

7. Days off: July 11, July 15, July 26

8. Programming update:

- a. T-Shirt Design had a collective: **54**
- b. Bug Houses and Button Making: **85**
- c. Origami workshop and explosion boxes had a collective: **57**
- d. Weather on the Planets: **27**
- e. Jewelry-making: **51**

Upcoming July:

- a. Legos, Kool-aid and Coloring
 - b. Sun Safety
 - c. Sand Art and Mandellas
 - d. Library Mystery
 - e. Mike & Millers (Performers)
 - f. Game Show Day
 - g. Christmas in July
 - h. Moon Landing
 - i. Art in a Suitcase
- f. Reinvent Ferment will be coming Tuesday, July 30th in the evening. This will be a combination how-to, demonstration and taste testing!
- g. We will be screening the documentary *Cheeseheads*, with a Q&A portion with the filmmaker on Wednesday, October 9th at 5:30pm.