

Black Creek Village Library Board of Trustees
507 S. Maple St
Black Creek, WI 54106
(920) 984-3094

Meeting Notes: Monday, June 4, 2019, 6:00 PM

Trustees: Sandra Heiden, Brandi Schomisch, Susan Anschutz, Jenni Court, Carolin Grundwaldt
Library Director: Eva Kozersk

Reports

- Welcome and attendance
- Approval of minutes from the May Meeting Minutes
 - Susan A. made a motion to approve the notes as presented
 - Carolin G. seconded the motion; motion carried
- Approval of bills and payroll for May
 - Sandy H. made a motion to approve the report as presented
 - Jenni C. seconded the motion; motion carried
- Correspondence
- Friends of the Black Creek Village Library Liaison report
 - Lori could not be here, so she asked Eva to share...the Brat Fry only happened on day, due to the weather.
 - Family Daze on June 1 (games tent)
 - Discussion on Library staff and Friends will team up on the parade and tent
 - Meetings are the third Thursday of every month
- Library Director's Report (see below)
 - Another busy month at the library...thanks Eva!

New Business

- Review Chapter 7 of the Trustee Essentials: tabled up until next meeting

Old Business

- Black Creek Village Library Volunteer Policy review
 - Carolin G. made a motion to update the policy to age 13
 - Susan A. seconded the motion; motion carried
- Any other business
 - Discussion on things that people may donate...printer paper, used books, office supplies, unused craft material
- All board business on the agenda was completed, so the meeting concluded at 6:25 PM

Next meetings:

- Tuesday, July 2, 2019, 6:00 PM. Finance Committee meets at 5:30 PM

May 2019 Director's Report

1. AAC for Friday, May 17th was cancelled, we will meet again in July.
2. Our spring staff workday was Monday, May 20th. We will had a staff meeting and got set up for summer along with some cleaning and maintenance tasks.
3. We had 12 people in our group for the Family Daze parade. We dressed in space themed shirts and accessories and passed out candy. We also signed up some people for summer reading at the grounds.
4. I passed the Wisconsin Notary Public exam and have applied for my commission with the state. We have had many calls and inquiries lately about whether we have a notary on site, and once its official I can perform this service for the public.
5. 4-K classes visited the library on Thursday, May 16th. We did a special story-time with an in-training therapy dog that lives down the street. Krista also gave an overview on summer reading.
6. Third graders visited the library on Wednesday, May 29th. They also got an overview of summer reading and a brief tour of the library.
7. Wisconsin Library Association's public library conference is in Oshkosh in 2020. I have joined the conference committee, as it is so close geographically.
8. Personnel update
9. Summer reading sign-up started yesterday. We have two categories this year: children and teen/adult
 - a. Sign-up only this week. Participants can turn in their materials starting the following week.
 - b. First programs are Wednesday and Friday: DIY T-shirts and surprise space movie we will be showing the movie with the most votes from the public.
10. Programming update:
 - a. Bughouses and button-making will be Wednesday July, 12 at 1pm.
 - b. "Weather on the Planets" reading and presentation by author Kelly Kizer Whitt is Friday, June 14th.
 - c. Origami workshop and explosion boxes is Wednesday, June 19th at 1pm.
 - d. Jewelry making is Wednesday, June 26th at 1pm.
 - e. Reinvent Ferment will be coming Tuesday, July 30th in the evening. This will be a combination how-to, demonstration and taste testing!
 - f. We will be screening the documentary *Cheeseheads*, with a Q&A portion with the filmmaker on Wednesday, October 9th at 5:30 pm.