

Black Creek Village Library Board of Trustees
507 S. Maple St
Black Creek, WI 54106
(920) 984-3094

Meeting Notes: Monday, May 7, 2019, 6:00 PM

Trustees: Sandra Heiden, Brandi Schomisch (first meeting as the new Village Board Representative) Susan Anschutz, Jenni Court

Library Director: Eva Kozersk

Guests: Outagamie Waupaca Library System (OWLS) director Bradley Shipps and OWLS Board members; Angela VerVoort, Bobbie Bucholtz, Marcia Trentlage

Not Present: Carolin Grundwaldt

Reports

- Welcome and attendance
- Approval of minutes from the April Meeting Minutes
 - Jenni C. made a motion to approve the notes as presented
 - Sandy H. seconded the motion; motion carried
- Approval of bills and payroll for April
 - Sandy H. made a motion to approve the report as presented
 - Jenni C. seconded the motion; motion carried
- Correspondence
- OWLS Director and Board Members Visit
 - Bradley Shipps presented information about the makeup, purpose, and services of the Outagamie Waupaca Library System
 - A big take away for all of our trustees was the importance of advocacy for the library to our local, county, and state legislators
- Friends of the Black Creek Village Library Liaison report
 - Lori presented reported on purchases for the library, basket raffles for May & June, Brat Fry coming up on May 17 & 18, Family Daze on June 1 (games & parade)
 - Jenni Court applied for the \$250 Thrivent Grant
 - Meetings are the third Thursday of every month
- Library Director's Report (see below)
 - Another busy month at the library...thanks Eva!

New Business

- Review Chapter 6 of the Trustee Essentials: [The Library Board and Library Personnel](#)

Old Business

- Board Vice-President Nominations and Approval

- Jenni C. nominated Susan A. for Vice-President
- Nominations closed
- Board verbal voted was approved
- Eva's Review
 - Jenni C. & Sandy H. conducted the job review and a copy will be placed on file in the village office
- Any other business
- All board business on the agenda was completed, so the meeting conclude at 7:05 PM

Next meetings:

- Tuesday, June 4, 2019, 6:00 PM. Finance Committee meets at 5:30 PM

April 2019 Director's Report

- OWLS library directors met on Friday, April 15th. Some topics we discussed were: more on county planning, state budget, and the Winnefox merger exploration.
- AAC Meets next Friday, May 17th.
- Our spring staff workday is Monday, May 20th. We will have a staff meeting, do some rearranging and get materials bundled for summer reading.
- We will be marching in the parade for Family Daze, and will also have a table set up for summer reading sign-up that day.
- 4-K classes will be visiting the library on Thursday, May 16th-times will be 8:30 am and 12:30pm.Krista will be doing a story time with them and we will hand out summer reading bookmarks.
- Summer reading sign-up and programs will start a week earlier than usual because of the change in the academic year and school letting out earlier than past years.
- Sign-up only the week of June 3. Participants can turn in their materials starting the following week.
 - a. First program is Wednesday, June 5th
 - b. DIY T-shirt painting from 1-2pm and teen bleach pen DIY T-shirts from 3-4pm.
- The Friends of the Library donated \$200.00 for summer reading materials, prizes and programming.
- We received two OWLS programming grants of \$600.00 total to pay for: **Mike & Miller and Art in a Suitcase.**
- The OWLS-Winnefox ILS search committee that I am on will be demoing two separate companies within the next month. The first will be Innovative (our current provider) on Wednesday, May 29th and the second will be SirsiDynix on Tuesday, June 4th.
- Personnel Updates:
 - a. Technical Processing
 - b. Subs
- Programming update:

- a. We had 40 people stop by, plant seedlings or help plant during our Arbor Day event. This might be something we can do again next year-perhaps with seed bombs
- b. Neighborworks budgeting seminar is this Thursday, May 9th from 5:30-6:30pm. Over 30 people are signed up already, with walk-ins also welcome.
- c. Reinvent Ferment will be coming Tuesday, July 30th in the evening. This will be a combination how-to, demonstration and taste testing!
- d. We will be screening the documentary *Cheeseheads*, with a Q&A portion with the filmmaker on Wednesday, October 9th at 5:30 pm.