

Black Creek Village Library Board of Trustees
507 S. Maple St
Black Creek, WI 54106
(920) 984-3094

Meeting Notes: Wednesday, January 9, 2019, 6:00 PM

Trustees: Jenni Court, Sandra Heiden, Stacy DeVoe, Carolin Grunwaldt, Trustee-vacant

Library Director: Eva Kozerski

Reports

- Welcome and attendance
 - New Trustee Susan Anschutz was present and is on the agenda for the next Village Board meeting to approve her appointment
- Approval of minutes from the November Meeting Minutes
 - Carolin G. made a motion to approve the notes as presented
 - Jenni C. seconded the motion; motion carried
- Approval of bills and payroll
 - Jenni C. made a motion to approve the notes as presented
 - Sandy H. seconded the motion; motion carried
- Correspondence
 - None
- Friends of the Black Creek Village Library Liaison report
 - Lori was absent but presented a great handout review of 2018 events
- Library Director's Report (see below)
 - Eva has been working on updating the technology policy

Old Business

- Approval of the 2019
 - Sandy H. made a motion to approve the budget as presented to the Village Board
 - Carolin G. seconded the motion; motion carried
- Technology Plan for BCVPL
 - First read through was good...minor corrections of scanning and date
 - Jenni C. made a motion to approve the plan with those changes
 - Sandy H. seconded the motion; motion carried

New Business

- Library Legislative Day, Tuesday February 12, 2019
 - Sandy suggested that Eva attend and perhaps ask the Friends for hotel and mileage expense reimbursement
 - Eva will put a review of the current bylaws on the agenda for the February meeting
- Next Meeting dates need to be revised due to Jenni's EMT courses (see below)
- Sandy H. made a motion to adjourn at 6:30 PM

- Carolin G. seconded the motion; motion carried

Next meetings:

Wednesday, January 30, 2019, 6:00 PM. Finance Committee meets at 5:30 PM

Wednesday, February 27, 2019, 6:00 PM. Finance Committee meets at 5:30 PM

Tuesday, April 2, 2019, 6:00 PM. Finance Committee meets at 5:30 PM

December 2018 Director's Report

1. Reminder: OWLS Director Bradley Shipps and several OWLS board members would like to come to our May 7, 2019 meeting.
2. Data collection has started for 2018 yearly report, two copies will need to be signed at February meeting.
3. OWLS library directors met Friday, December 7th at Waupaca Public Library. We discussed annual report updates, new county service plans to replace the current ones expiring in 2019 and inclusive services.
4. AAC will meet next Friday, January 18th.
5. The form for 1:1 patron ereader help is live.
6. I have asked to be considered for an Integrated Library System (ILS) platform exploration committee. This will feature members from libraries in both OWLSnet and Winnefox systems, in preparation for a possible merger. Once members are chosen, it will convene as soon as possible to research and evaluate potential ILS platforms and present a selection recommendation by November 2019.
7. Krista has been on medical leave since December 13th.
8. Programming update:
 - a. We will be doing a Cricut-assisted Valentine's Day craft project for adults. It will be in two parts.
 - i. The first part involves painting the craft box and will be a drop-in from 5-6pm on Thursday, January 17th
 - ii. The second part will be decorating the craft box and will be same time Thursday, January 24th.
 - b. Winter Break programming:
 - i. Total was 83 for three days.
 - ii. Wednesday, December 26th, button-making and hot cocoa had 9 participants.
 - iii. Thursday, December 27th, Daryl Rogers held a magic workshop-we had a cap of 30 participants, all one but one slot was full. Lots of great feedback, parents and siblings brought total to 39.
 - iv. Friday, December 28th will be DIY canvas bags, we took pre-registrations but also walk-ins for 35 total.
 - c. Flash Friday
 - i. Prior to Krista leaving, we had decided to sit down and play around with dates and times.

