

## **BLACK CREEK VILLAGE LIBRARY VISITOR PASS POLICY**

Visitor passes are granted to patrons who are visiting from out of the area or from out of the country for the use of our public computers. They are also granted to patrons who do not have a library card. (All local patrons are encouraged to get a library card for themselves.) All visitors requesting a pass must have a valid photo ID. Visitor passes are not granted to those who have a library card within the OWLS system.

A visitor pass is only good on the day it is granted. A visitor pass does not excuse the holder from the limits of our internet use policy and/or proper use of computer equipment.

Visitor passes will not be issued in order to override the following restriction:

- Any library card holder with fines above \$5.00 is not allowed internet access until their total fines falls below \$5.00
- Our library uses time out software on public computers in order to accommodate as many users as possible. The stations are authenticated by patrons' library cards, two hours per day per card.